

SUMMIT MEDICAL SUPPLIES, INC.

990 First Avenue, S.
Naples, FL 34102
800.226.7306
239.261.7300
Fax 239.261.3830

Notice of Privacy Practices

This notice describes how medical information about you may be used and disclosed and how you can get access to this information. Please review it carefully.

Our organization is dedicated to maintaining the privacy of your identifiable health information.

We may use and disclose your medical records only for each of the following purposes:

- Treatment means providing supplies for your medical needs.
- Payment means obtaining reimbursement for services and supplies.
- Health Care Operations include the business aspect of running our organization.

Any other uses and disclosures will be made only with your written authorization.

You have the following rights with respect to your health information:

- The right to request restrictions on uses and disclosures of protected health information. We are not required to agree to your request, if we do agree we will abide by it.
- The right to receive communications from us in a confidential manner.
- The right to inspect and receive copies of your protected health information.
- The right to amend your protected health information.
- The right to receive an accounting of disclosures of protected health information.
- You may obtain a paper copy of this notice from us upon request.
- You have the right to complain to us and/or to the United States Department of Health and Human Services, if you believe we have violated your privacy rights.
- We will not retaliate in any way.

This notice is effective April 14, 2003. We reserve the right to change the terms of this notice. If we revise this notice we will post it and make paper copies available.

Please contact us at:
Summit Medical Supplies, Inc.
Attn: Privacy Officer
990 First Avenue South
Naples, FL 34102
239-261-7300